

**POST-SECONDARY OPTIONS LAW**  
**SENATE BILL 140**  
**ORC 3365.01 THROUGH 3365.10**  
**REVISED 11/3/97**

**STATEMENT OF PURPOSE**

The purpose of the rules in this chapter is to prescribe conditions governing the Post-Secondary Enrollment Options Program under section 3365.02 of the Revised Code, which provides that a secondary grade student may enroll at a college, on a full or part-time basis, and complete nonsectarian courses for high school and college credit.

The program is intended to provide expanded opportunities for appropriately qualified high school students to experience course work at the college or university level. Any high school student admitted is required to perform at the same level as the institution's regular students. High schools continue to be responsible for providing a comprehensive and challenging college preparatory curriculum, including advanced placement and other advanced level courses for their students. College courses should either contribute to or supplement the broad academic preparation needed by high school students. Credit for highly specialized content college courses generally should not substitute for important broader content college preparatory courses.

**BENEFITS**

1. Students can begin college program early.
2. Expands curriculum available to students.
3. Post-secondary classes may be more challenging academically.
4. Allows a student to earn college credit.
5. Provides for financial support for taking college courses for high school credit.
6. Allows students to experience college level work/life prior to making decisions about additional college work.
7. Allows a student to gain high school credit and college credit for the same course.
8. Allows a student to make a career choice before graduation.

**INFORMATION AND COUNSELING**

- A. The Logan Elm School District is required to provide information about the Post-Secondary Enrollment Options Program to all students enrolled in grades eight through eleven and to their parents.
- B. Such counseling services must be provided before any student may participate in the program to ensure that students and parents are fully aware of the advantages, possible risks and consequences of participation.
- C. Students/parents shall inform the school district on or before **March 30** of the student's intent to participate in the Post-Secondary Enrollment Options Program, failure to do so will result in ineligibility to participate in the program during the next academic school year.
- D. Students must make application with the college by **May 1**. (exception - CSCC)

## HIGH SCHOOL ELIGIBILITY

- A. Student must possess a 3.00 grade point average.
  - B. Passed all parts of the proficiency test.
  - C. Meet requirements concerning mandatory meeting, individual counseling and required forms.
  - D. Permission granted by parents, high school counselor, principal and superintendent.
  - E. No student may participate if this would delay graduation for high school.
  - F. Application must be made for each academic year.
  - G. Must be enrolled full-time in Logan Elm High School or the Pickaway-Ross Vocational School.
  - H. Full-time means a student must be in a minimum of an equivalent of 5 one credit courses.
- \*\* A counselor can explain the mathematical calculations.

## COLLEGE ELIGIBILITY

- A. Each school has established criteria for acceptance.
- B. Acceptance by college. In considering the admission of any secondary student, a college shall give priority to its other students regarding enrollment in courses. However, once a student has been accepted in a course as a participant, the institution shall not displace the participant for another student.
- C. The college will send written notice to the student, school district and superintendent within ten days after acceptance.

### **Ohio State --**

- Called the "Academy"
- \$40.00 application fee – May 1<sup>st</sup> deadline
- 3.5 GPA or top 15%
- 26 on ACT or PLAN
- 1180 SAT
- 10 high school credits
- Mainly for 11<sup>th</sup> and 12<sup>th</sup> graders but exceptional 9<sup>th</sup> and 10<sup>th</sup> graders may apply
- Academy summer program would not be covered under Option B. Student/parent must pay for these courses.

### **Ohio University --**

- \$20.00 application fee – May 1<sup>st</sup> deadline
- 3.2 GPA for Option A or top 40%
- 3.5 GPA for Option B or top 25%
- 10 high school credits
- Pass OU Placement Test at freshman level in Reading, Math and English
- Attend Orientation

### **Circleville Bible College –**

- \$25.00 application fee – May 1<sup>st</sup> deadline
- 3.3 GPA or top 1/3 of class
- 10 high school credits
- Pass assessment exam in English, Math and Language
- Limited to 6 semester hours per semester
- 3 reference letters
- 100 word essay on “Why you would like to participate”
- Attend orientation for college freshmen

### **Columbus State –**

- Jrs. and Srs. ONLY
- \$10.00 application fee – deadline per quarter
- Admission into PSEOP at LE by May 1<sup>st</sup> – \*\* Different application dates for each quarter
- Parking fee
- Student ID fee
- 3.0 GPA under LE rule
- Limited to 18 quarter hours per quarter
- Pass Compass Test in Math, Reading and Language skills
- Books are loaned out and must be returned

### **Hocking College –**

- Application fee – May 1<sup>st</sup> deadline
- 3.0 GPA
- Pass Compass Test in Reading, Writing and Math
- Maintain 2.0 GPA
- 5 absences will result in dismissal – attendance is taken
- Summer scholarship of 7 hours
- Books are loaned out and must be returned
- Freshman/Sophomores only allowed 2 classes

### **Columbus College of Art and Design –**

- Private school.
- CCAD does not follow rules and regulations set up by the State Board of Education. Therefore, Logan Elm will not participate in any financial manner. Student may attend under Option A.
- Their program: student pays ½ tuition and lab fees (example: 3 hr class costs \$2235.00 – student/parent portion \$1117.50 plus lab fees)
- Only permitted to take 2 courses per term
- Only for high school juniors and seniors

## **FINANCIAL ARRANGEMENT**

The rules adopted under section 3365.02 of the Revised Code shall provide for students to enroll in courses under either of the following options:

- A. **OPTION A -**  
The student may elect at the time of enrollment to receive only college credit for the course. The college shall notify the student about payment of tuition and fees in the customary manner followed by the college, and **the student shall be responsible for payment of all tuition and the cost of all textbooks, materials, and fees associated with the course.** If the student successfully completes the course, the college shall award full credit for the course, but the Logan Elm School District will not award high school credit for said course.
- B. **OPTION B -**  
The student may elect at the time of enrollment for each course to receive both college credit and high school credit. **If the student successfully completes the course,** the college shall award him full credit for the course, and the Logan Elm School District shall award him high school credit. If the student elects this option, the college shall be reimbursed in accordance with section 3365.07 of the Revised Code. The college will bill the State who in turn will bill the Logan Elm School District.
- C. **OPTION C -**  
If a student elects to enroll in order to receive credit only toward high school graduation, the college shall be reimbursed in accordance with 3365.07 of the Ohio Revised Code. The college shall furnish to the participant all textbooks, materials, or other fees directly related to such a course.
- D. If a student enrolls to receive credit only toward high school graduation, such reimbursement is contingent upon the student's completing each course for which credit toward fulfilling the graduation requirements of his/her school is requested. Failure to complete the course, whether through a formal "class-drop" process or nonattendance other than a reason generally accepted by the local district, will result in all financial obligations for that course defaulting to the student/parent as determined locally.
- E. The college participating in the Post-Secondary Options Program for high school graduation credit is to notify the student, parent, school district, and superintendent of public instruction of a participating student's failure to complete the course(s) as a result of a formal "class-drop" process, or failure to attend classes regularly. Such notification shall be made in a timely manner, but no later than 10 working days of such determination.
- F. Each July, the State Department of Education shall reimburse any approved college for any course taken for high school credit.
- G. No student enrolled for which high school credit is awarded is eligible for any financial aid under chapter 3351 of the Ohio Revised code.
- H. If a school district provides transportation for resident school students in grades nine through twelve under section 3327.01 of the Ohio Revised Code, a parent of a pupil

enrolled in a course under paragraph (B) of rule 3301-44-05 of the administrative code may apply to the Board of Education for full or partial reimbursement for the necessary cost of transporting the student between the secondary school he/she attends and the college in which he/she is enrolled.

- I. Criteria for transportation aid: If a student elects to participate in the options program, the parent may apply for full or partial reimbursement for travel from the local school to the college. Calculation of reimbursement will be based on income eligibility scale for free or reduced price meals. If a student does not qualify for free or reduced price meals, he/she does not qualify for transportation reimbursement.

### **PROCESS FOR GRANTING CREDIT**

- A. After high school graduation, if a student enrolls in a college in which he was previously enrolled, the college shall award full credit for any course the student successfully completed.
- B. The Board of Education shall not award credit for a successfully completed course, unless at the time of enrollment, the student also elected to receive credit under option for the course(s) toward fulfilling the graduation requirements of Logan Elm High School.
- C. Evidence of successful completion of each course and the high school credits awarded by the district shall be included in the student's record. The record shall indicate that the credits were earned as a participant of the Post-Secondary Enrollment Options Program and shall include the name of the college at which the credits were earned.
- D. High school credit awarded for courses successfully completed under this chapter shall count toward the graduation requirements and subject area requirements of the school district. If a college course is completed by a student that is comparable to those offered by the school district, the school shall award comparable credit for the course completed at the college. If no comparable course is offered by the district, the Board or school shall grant appropriate number of credits in a similar subject area to the student.
- E. Conversion of units of high school graduation credit earned through successful completion of college courses elected for such credit as specified in paragraph (B) of Rule 3301-44-05 of the administrative code to Carnegie units required for high school graduation shall be accomplished using one of the following methods:
  1. College courses for which five semester hours (seven and one-half quarter hours) of credit are earned shall be awarded one Carnegie unit toward high school graduation; fractional Carnegie units shall be awarded proportionately.
  2. College courses shall be substituted for courses required for high school graduation based upon comparability of content and without regard to instructional time. The Carnegie units awarded shall be the same as if the comparable course were taught in the district school. If there is a dispute between a school district Board and a student regarding high school credits granted for a course, the student may appeal the Board's decision to the State Board of Education. The State Board's decision regarding any high school credits granted under this division are final.

**F. CONSERVATION TABLE FOR CARNEGIE UNITS**

- 3. Semester Hours = Carnegie Units
  - 1 = 0.2
  - 2 = 0.4
  - 3 = 0.6
  - 4 = 0.8
  - 5 = 1.0
- 2. Quarter Hours = Carnegie Units
  - 1 = 0.13
  - 2 = 0.26
  - 3 = 0.40
  - 4 = 0.53
  - 5 = 0.66
  - 6 = 0.80
  - 7 = 0.93
  - 7.5=1.00
  - 8. = 1.06

**SUPPORT SERVICES, SCHEDULING, GRADUATION REQUIREMENTS**

These support services are those provided by the local school district. These services include health services, food services, transportation services, library services, and guidance and counseling services, which will still be available to the student who elects to participate in the options program.

**USE OF COLLEGE COUNSELING SERVICES**

As in a high school environment, students may encounter academic and/or personal problems or difficulties. Students are encouraged to seek counseling assistance from the college counseling staff along with instructor and advisors.

**MISCELLANEOUS ITEMS**

- 1. If further information is needed, or if parents wish students to participate in the Post-Secondary Options Program, counseling with your high school counselor shall be provided.
- 2. Upon counseling sessions, a form indicating appropriate counseling has been provided and responsibilities understood must be signed by parent/guardian and local school representative. Representative may be counselor or principal.
- 3. A student in grade NINE may not enroll in courses under this chapter for which [he] THE STUDENT elects under division (B) of section 3365.04 of the Revised Code to receive credit toward high school graduation for more than the equivalent of FOUR academic school years. A student [in grade twelve] enrolling {for the first time} in courses under this chapter may not enroll in courses in which [he]

THE STUDENT elects to receive credit toward high school graduation for more than the equivalent of [one].

4. Three academic school years, if the student so enrolls for the first time in grade ten.
5. Two academic school years, if the student so enrolls for the first time in grade eleven.
6. One academic school year, if the student so enrolls for the first time in grade twelve.

**NOTE:** An academic year is from August to June. Summer college courses are not an option for this program. (except Hocking College – their risk)

7. Eligible Post-Secondary institutions are all institutions holding certificates or authorization from Ohio Board of Regents and also must be degree-granting institutions.
8. Students reinstatement back to high school courses: Students participating in the options program who need (for any reason) to go back to high school courses must do so immediately. The counselor will work the student's schedule and grades will be averaged appropriately.
9. Eligibility for extra-curricular activities: Any student choosing to participate in the educational options program must meet the following eligibility criteria:
  1. Must pass 5 equivalent credits the previous nine weeks or
  2. Must pass 5 equivalent credits the previous semester
  3. Must be enrolled in a minimum of 5 credits. There is a conversion that we use.
10. The college calendar does not always correspond with the Logan Elm calendar.

## **SCHEDULING**

The master schedule of Logan Elm High School is arranged to meet the needs of all of our students. Every effort will be made to serve the individual option needs of each student. Students involved in the options program just work closely with their counselor in regard to their class schedule. School attendance will depend on each individual's needs and all schedule changes must be approved by the school counselor. Failure to notify school officials of schedule changes may result in appropriate disciplinary action.

## **CONSEQUENCES OF FAILING**

Should a student fail a course in college that is being taken for high school credit, credit shall not be awarded. If a failed course is a requirement for graduation, student may not graduate.

When a student's college GPA falls below a 2 point, he or she will be dismissed from the program under Option B. If a student has met all graduation requirements and chooses to continue in the Post-Secondary Program, they may do so Under Option A.

## **GRADE POINT AVERAGE CALCULATION**

Senior college options grades must be received by Logan Elm High School by the end of the 15<sup>th</sup> nine weeks for use in calculations for Honors Graduates.

Final ranking and grade point average will be calculated after the completion of the academic year for all students.

Grading procedures: The grade received from the college or university will be used to calculate the grade point average based on the following:

1. The class grade will be entered and the percentage of Carnegie unit (based on the conversion chart) will be entered as the credits.
2. Classes deemed worthy of honors credit will be awarded a portion of additional value. The percentage of the Carnegie unit (based on the conversion chart) will be multiplied times .05.

Courses taken to meet graduation requirements must be completed prior to graduation day or the student will not be allowed to participate in the ceremony.

Students taking classes above and beyond graduation requirements that don't finish until after graduation will be allowed to participate in the ceremony, but their diploma will be held until college grades or payment is received. Student records, including the final transcript, will be held until such time.

## **GRADUATION REQUIREMENTS**

The graduation requirements established by the Logan Elm School District is 24 Carnegie units. This includes: 4 English units, 3 Social Studies units, 3 Math units, 3 Science units, ½ Health unit and ½ Physical Education unit.

## **ACADEMIC AND SOCIAL RESPONSIBILITIES OF STUDENT/PARENTS, GUARDIANS.**

Students and parent/guardians must be aware of the significant differences which exists between high school and college environments. Because students at college are primarily self-supervised, students must possess a significant level of maturity. The Logan Elm Local School District requires the following:

Students shall:

1. Attend classes regularly
2. Complete requirements of course
3. Demonstrate willingness to learn
4. Strive for intellectual and moral excellence
5. Develop positive interpersonal relationships
6. Follow college code of conduct
7. Use college and high school resources to assist in making the Options Program a success



Parents/guardians shall:

1. Check student progress in a periodic manner.
2. Accept the fact that difficulties in academic and social endeavors may occur.
3. Seek local school counselor or principal's assistance if the problems stemming from above arise.
4. Realize that academic, social, and physical differences do exist between high school and college environments.
5. Maintain parental rights and responsibilities.  
encourage class attendance
6. Accept the notion in regard to student participation that the Post-Secondary Options Program is a venture undertaken by the student with input from family, local school representatives and college representatives.
7. Review and discuss the class syllabus with your student.

RISKS

The students involved assume:

1. Increased responsibility for learning.
2. Opportunities for participating in high school activities or extra-curricular activities may be reduced.
3. Requirements of academic preparation may prove stressful.
4. Once in the options program, students are committed for semester/quarter. Dropping programs does not void parent/student financial obligations to the Logan Elm School Board.
5. **All failures or drops will require the parents/students to reimburse the Logan Elm Board of Education for the payment made through the State Board of Education to the college of attendance. Unpaid financial obligations will result in all grades, transcripts, diplomas or transferring of records to be held until such obligation is fulfilled.**
6. Abrupt change in academic and social environment.
7. Possible affect on grade point average and class standing.
8. Failure of a course may result in a student **NOT** being able to graduate.
9. Increased time necessary for travel, study, etc.
10. No special treatment. All are considered college students.

**LOGAN ELM LOCAL SCHOOL DISTRICT**

**POST-SECONDARY ENROLLMENT OPTIONS**

Student: \_\_\_\_\_ Date: \_\_\_\_\_ For \_\_\_\_\_ School Year

School Officials:

We have received the following information regarding the Post-Secondary Enrollment Options Program:

- program eligibility
- options (high school credit, college credit, or both)
- financial arrangements for tuition, books, materials, fees
- process for granting academic credit
- criteria for transportation aid
- available support services
- consequences of failing or nonattendance
- local district graduation requirement
- student/parent academic and social responsibilities
- use of college counseling services
- encouragement to seriously consider the post-secondary options program if the student has the ability to do college work

We have received appropriate and adequate counseling concerning the above information and the responsibilities we must assume if we (son/daughter/parent/guardian) take part in the Post-Secondary Enrollment Options Program. We will accept full financial responsibility for any courses failed or dropped. We further understand that all school records and graduation will be on hold until this obligation is fulfilled. We agree to notify the Logan Elm Guidance Department immediately if our son or daughter decides to discontinue a class or classes.

We have chosen to participate in:

\_\_\_\_\_ Option A: Students may choose to receive college credit only and not receive high school graduation credit. Under this option, the student must pay tuition and fees as established by the college or university and must pay for textbooks and materials (Parent/student expense).

\_\_\_\_\_ Option B: Students may choose to receive college credit and high school graduation credit. Colleges and universities enrolling students under Option B will be reimbursed each July as determined by an established formula for tuition, fees, textbooks and materials.

\_\_\_\_\_  
Student \_\_\_\_\_ Date

\_\_\_\_\_  
Parent/Guardian \_\_\_\_\_ Date

\_\_\_\_\_  
Guidance Counselor \_\_\_\_\_ Date

\_\_\_\_\_  
High School Principal \_\_\_\_\_ Date

\_\_\_\_\_  
Local School Superintendent \_\_\_\_\_ Date